FLS 2006

The 37th ICFA Advanced Beam Dynamics Workshop on Future Light Sources, May 15 – 19, 2006, Hamburg, Germany

Experience with the SPMS during the Workshop

► **Font encoding problem**

► **"No More Papers to Assign" … a likely story**

► **Payment issues**

► **Mailing lists**

► **Acknowledgements**

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A font encoding problem in the confirmation email message

► The Euro symbol € is not displayed correctly:

"Thank you for registering for FLS 2006.
Your Bank Transfer payment of **?260.00** was processed
on 08:55 UTC 13-Jun-06. FLS 2006 Registration Office"

Volker says:
" … there is no character encoding given in the mail header. …
 The currency symbol is coded as x'3f', which is in any known/used encoding
 a '?' and not a Euro or Pound..."

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In the case that the SPMS claims: "No More Papers to Assign",

… but you are sure there must be papers in the database …,

► **See**

SPMS ► General ► Reports ► Master Status Report

FLS 2006 Master Status Report

Paper ID	Files	Editor	Editor
POS01	Yes	●	Michaela Marx
POS02	No		
POS05	No		
PLT01	Yes	●	Michael Abo-Bakr
PLT02	Yes		Michaela Marx
PLT03	Yes	●	Michael Abo-Bakr
PLT04	Yes	●	Volker R.W. Schaa

► **Check File Upload Threshold in the System Parameters:**

Conference   User   URLs   Email   Web Configuration   SPMS Configuration   Image URLs   Registration   Experts/Referees   PC   Post Conference

Accepting Abstracts Yes	Controls users' ability to create new abstracts. Set to "No" during setup, prior to the opening of a conference. Set to "Yes" once the conference opens. Set to "No" again when the program committee begins their review process.	
Accepting File Uploads Yes	Set to "Yes" to allow users' to upload their papers and associated documents. Paper IDs must be assigned in addition to setting this parameter to "Yes".	
Copyright Required No	Set to Yes only if your confernece requires a signed copyright form from the author prior to publishing.	
File Upload Threshold 0	The total weight of all files uploaded must exceed this value before SPMS will automatically assign the paper to an editor. To set file upload weights go to the Presentation File Combinations maintenance screen.	

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Presentation File Combinations

► **What the hell is all of this?**

FLS 2006 Presentation File Codes

Michaela Marx Logout Home Find Profiles Search My Schedule

Presentation	Other Supporting Files			Portable Document Format			Post Script File			Source File (MS Word or LaTeX)			Transparencies		
	Weight	Editor Only	Always Available	Weight	Editor Only	Always Available	Weight	Editor Only	Always Available	Weight	Editor Only	Always Available	Weight	Editor Only	Alw Avail
Laboratory Report (Posters only)	0	No	Yes	1	No	Yes	1	No	Yes	2	No	Yes	1	No	Ye
Oral Working Group Contribution	0	No	Yes	1	No	Yes	1	No	Yes	2	No	Yes	1	No	Ye
Plenary Talk	0	No	Yes	1	No	Yes	1	No	Yes	2	No	Yes	1	No	Ye

Please contact the FLS 2006 Database Administrator with questions, problems, and/or suggestions.
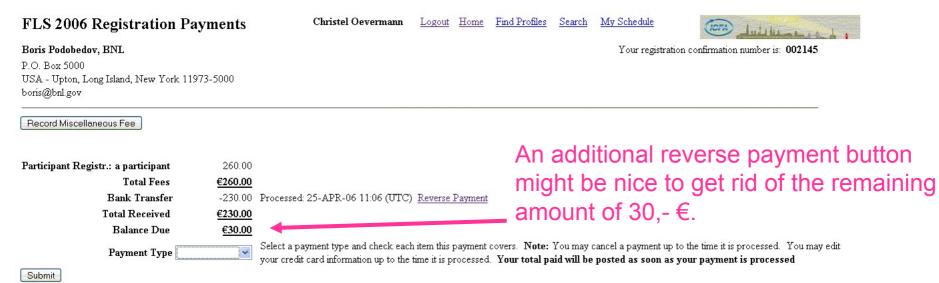SPMS Author: Matthew Arena — Fermi National Accelerator Laboratory

19-JUN-06 06:33 (UTC -04:00)
JACoW SPMS Version 5.4
JACoW Legal and Privacy Statements

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Payment issues

Example: The secretary transferred the early registration fee (… of course),
but her boss forgot to register in time (… of course)

► There seems to be no possibility to change an individual fee amount.
We could reduce the fee from 260,- to 230,- €, but there is still an amount
of 30,- € left over ☹

FLS 2006 Registration Payments   Christel Oevermann   Logout   Home   Find Profiles   Search   My Schedule

Boris Podobedov, BNL   Your registration confirmation number is: **002145**
P.O. Box 5000
USA - Upton, Long Island, New York 11973-5000
boris@bnl.gov

[Record Miscellaneous Fee]

Participant Registr.: a participant	260.00	
Total Fees	**€260.00**	
Bank Transfer	-230.00	Processed: 25-APR-06 11:06 (UTC) Reverse Payment
Total Received	**€230.00**	
Balance Due	**€30.00**	
Payment Type	[▼]	

An additional reverse payment button might be nice to get rid of the remaining amount of 30,- €.

Select a payment type and check each item this payment covers. **Note:** You may cancel a payment up to the time it is processed. You may edit your credit card information up to the time it is processed. **Your total paid will be posted as soon as your payment is processed**

[Submit]

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Procedure to process a payment:

SPMS ► Registration ► Payments and Invoices ► Record a Payment:

FLS 2006 Registration Payments Balance Due   Christel Oevermann

Back to Payments and Invoices

		Amount	Payment Type	Name	Invoice	Cancel
Process	Failed	230.00	Cash	Delsim-Hashemi, Hossein	Invoice	Cancel
Process	Failed	230.00	Bank Transfer	Honkavaara, Katja	Invoice	Cancel
Process	Failed	230.00	Bank Transfer	Miltchev, Velizar	Invoice	Cancel
Process	Failed	230.00	Bank Transfer	Pflueger, Joachim	Invoice	Cancel
Process		30.00		Podobedov, Boris	Invoice	Cancel
Process	Failed	230.00	Bank Transfer	Rossbach, Jörg	Invoice	Cancel
Process	Failed	230.00	Bank Transfer	Tischer, Markus	Invoice	Cancel

← Cancels the whole registration, not just the fee!!!

FLS 2006 Registration   Michaela Marx Logout Home Find Profil

Record Payment for Boris Podobedov - Brookhaven National Laboratory (BNL)

Amount Received 30
Payment Type

	Fee	Paid
Participant Registr.: a participant		

Reset Submit

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Mailing lists

Planning a conference or a workshop: How to get email addresses of potential participants?

▶ SPMS delivers EXCEL sheets with names of people who labeled e.g. ICFA in their profile data, see

SPMS ▶ General ▶ Data Extracts ▶ via Mailing List

▶ EXCEL Dumps from SPMS do not contain e-mail addresses

We were not able to send emails to the registrants of the Workshop through the SPMS.
▶ Local database expert tapped the Oracle database to generate an email listing

To discuss: A d**atabase query to generate listings containing names and email addresses of potential participants for a workshop/conference, which are e.g. necessary for sending first announcements**

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Michaela Marx
DESY
29 June 2006

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Thank you …

… to Naomi for helping with the registration setup ☺

… to Matt for his outstanding round the clock service ☺

… to the Editors Volker and Michael for their great support in Hamburg ☺