

# LINAC 2004

XXII International Linear Accelerator Conference  
Lübeck, Germany, August 16 - 20, 2004



# LINAC 2004

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JACoW Team Meeting, Frascati, Nov 2005

# LINAC 2004, Lübeck, Germany



## Overview

- General information
- Particularities
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- Main software used at proceedings office
- Schedule
- Statistics
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- Closing remarks

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## General information

- XII International Linear Accelerator Conference
- 16 - 20 August, 2004
- organized by **DESY** and **GSI**
- 300 participants
- 268 papers
- 45 oral presentations
- 25 oral poster presentations (5 min each)
- 223 poster presentations

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## Particularities

- conference by invitation only
- time-honoured conference program format:
  - ▶ no parallel sessions
  - ▶ invited talks in the morning and early afternoon
  - ▶ poster presentations in the late afternoon
- traditional naming convention for paper IDs
- first LINAC conference following the JACoW standard
- local copy of the JACoW affiliation database was used
- SPMS was used for abstract submission, paper upload and paper processing

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## Manpower

- 5 editors permanent, but 6 were planned  
[Chris, Michaela, Leif, Raphael (student) and Volker]
- 1 - 2 helpers at paper submission office
- 1 at speakers' preparation room
- 4 permanent secretaries
- 2 helpers at internet café
- many other helpers for:  
IT infrastructure, transfer from airport to conference hotel,  
excursion, welcome reception, banquet etc.

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## Main software used at proceedings office:

- Microsoft Office
- Acrobat 5.0
- Acrobat Distiller 5.0
- PitStop 6.01
- WinEdt (for editing LaTeX papers)
- TeXLive

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## Schedule:

**Jan 2004:** Setup of Oracle database server and implementation of the repository

**Feb 2004:** Abstract submission possible

**July 2004:** Paper submission possible

**Aug 2004:** Deadline for paper submission two days before conference

→ 75% of papers received

→ **deadline was extended** until end of conference

→ 90% of papers received till end of conference

**Nov 2004:** 12 papers still missing

**Dec 2004:** all papers (+ latecomers) have been processed

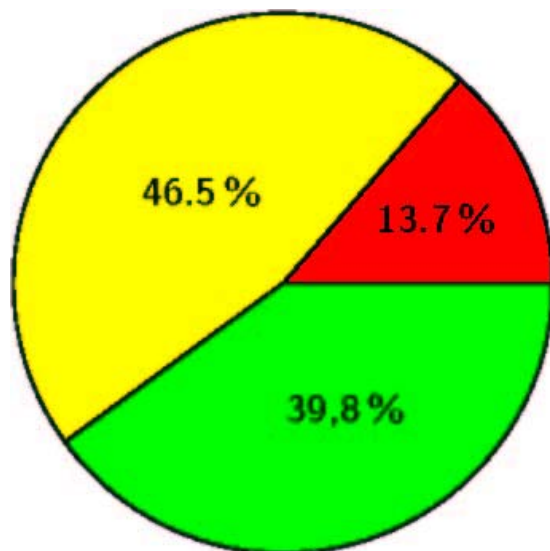
**May 2005:** CD production finished

**Jun 2005:** Shipping of proceedings CD started

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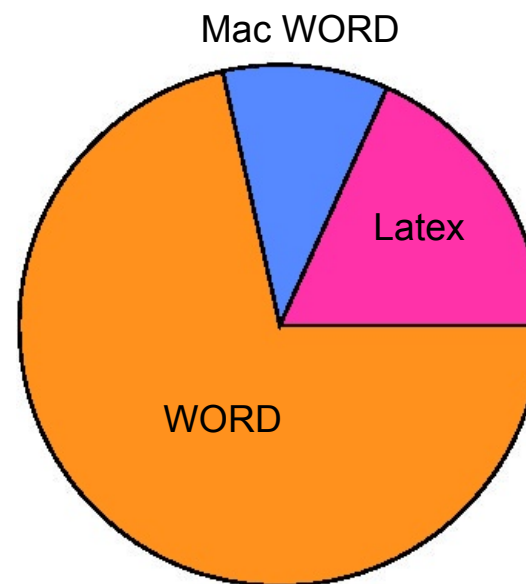


## Statistics:



### Initial paper status:

<b>RED</b>	<b>35 papers</b>
<b>YELLOW</b>	<b>119 papers</b>
<b>GREEN</b>	<b>102 papers</b>



### Paper distribution:

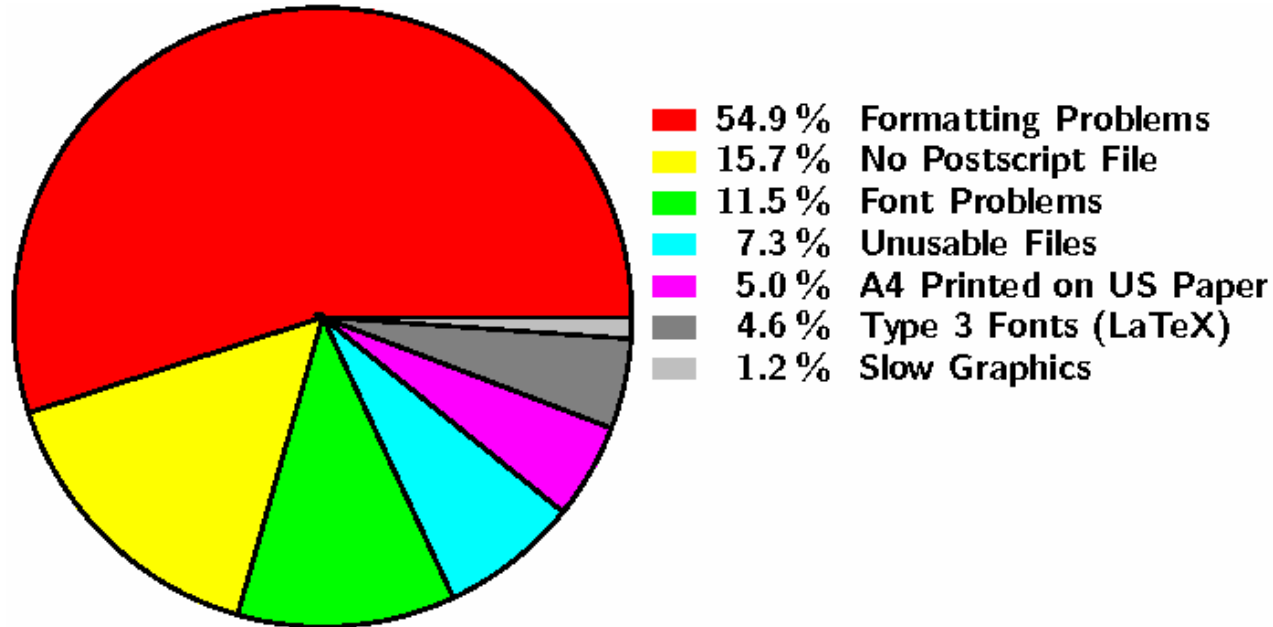
<b>WORD</b>	<b>71%</b>
<b>MacWORD</b>	<b>10 %</b>
<b>Latex</b>	<b>19 %</b>



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## Statistics: Problem distribution



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## Inconveniences (1)

- invitation only conference
  - each invitee needed to be labeled in the SPMS by hand
- traditional naming convention
  - paper-IDs were entered by hand
- JACoW password has been reset for every invitee to have full control over author's profile data and data submission

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## Inconveniences (2)

- Macintosh papers  
→ have been processed by Christine after the conference
- cross-check procedure of author and title  
(what has been submitted first and what has been uploaded at last was different in many cases)  
→ time consuming job after the conference

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Dieter Trines  
Conference Chair



Hans Weise  
LOC Chair

T  
H  
A  
N  
K  
  
Y  
O  
U



Paper Processing Office



Speakers Preparation Room

